



# COVID-19 ACTION PLAN

## Eberly Scout Reservation's Response to the Pandemic

### Abstract

The following outlines the adaptations the Eberly Scout Reservation will be enacting in response to the COVID-19 pandemic. The following action items have been reviewed by the Council Camping Committee, Council Health Supervisor, and Camp Administration.

The following action plan is divided into the following sections in order to cover the extensive territories of camp life that this pandemic affects:

**Enhanced Medical Checks & Protocols**

**Increased Staff Training & Management**

**Increased Check-In Procedures for Units  
Procedure Changes (Dining Hall)**

**Increased Sanitization Measures**

**Enhanced Communication with Units**

**Facility and Supply Alterations  
Procedure Changes (Program)**

**Social Distancing Measures**

**Increased Documentation & Signage  
Procedure Changes (Other)**

*Please note that the COVID-19 pandemic is a fluid situation and is constantly changing encompassing a wide variety of camp life. As such the changes and procedures in this plan are also subject to change as new and developing information is available.*

*Enhanced Medical Checks & Protocols*

1. In order to monitor and detect potential symptoms everyone who visits the health lodge for medical care will have their temperature taken and recorded in the First Aid log along with the other required information. This includes all visits regardless of their purpose including medicine distribution.
2. Campers with a temperature of 100.4 F or more will be isolated (with supervision) and temperature re-checked in one hour.
3. If the temperature remains over 100.4 F, the Scout or adult will be sent home.
4. Families from within the unit will be informed that an individual was sent home with a high temperature and asked to consult a healthcare provider.
5. During all visits to the health lodge, anyone issuing medical care will be required to wear a mask that has been approved by the CDC.
6. In order to eliminate unnecessary exposure, the health officer may limit the number of people in the exam room at the time of any visit.

*Increased Sanitization Measures*

1. In order to improve the sanitization in the Dining Hall following meals all benches in Dining Hall will remain on the floor. The waiters will still be required to sanitize the table after clearing it off. After all waiters have been dismissed the kitchen staff will re-sanitize all tables and benches with a chlorine-based solution.
2. As part of the daily garbage run, the maintenance staff will sanitize all commonly used items in the various program areas. This includes picnic tables, railings, door handles, etc. This will be accomplished using a backpack spraying tank, typically used for gardening, and an approved sanitizing agent. Following the conclusion of program, the staff will spray these items down and allow them to dry naturally. The sanitizing agent cannot be chlorine based as it does not evaporate and can cause illness if not wiped away.
3. Units will be required each day to check out a spray tank which will be filled with a non-chlorine-based sanitizer to disinfect their campsite tables daily. Each unit will have to

sign the unit out and return it to their designated area upon completion. These tanks will be available at the following areas:

<i>Area</i>	<i>Hill</i>	<i>Valley</i>	<i>Grove</i>
<b>Location</b>	Pathfinder Pavilion	Scoutcraft Area	Nature Pavilion

There will be a sign out sheet for each day where units can initial that their tables were disinfected. This will be an added requirement to the Daily Campsite Inspection. These tanks will be refilled every morning following breakfast and will be completely sanitized at the dining hall twice a week. The staff at each of these locations will be responsible for managing this process. The sanitizer will be non-chlorine based in order ensure the chemical is unaffected by the heat and sunlight.

4. The showerhouses will continued to be cleaned and stocked daily by the units as part of their shared responsibilities however there will also be increased deep cleanings of the restrooms. During these cleanings the toilets, sinks, and showers will be cleaned with a chlorine-based sanitizer. The floors will also be scrubbed with a similar solution.

### *Social Distancing Measures*

1. Participants will be able to bring their own personal tents in order to enable effective social distancing.
2. Personal visitors may be restricted as a result of any government, park, and BSA restrictions.
3. For any parent that needs to drop off something for their child, there will be a location at the camp office where the item can be dropped off safely and delivered to the scout by the camp staff.
4. Any visitors coming into camp for BSA related business will be required to check-in at the health lodge and have their temperature taken and recorded. This includes commissioners, assessment and inspection staff, professional staff, park personnel, maintenance volunteers, etc.
5. Any camp wide events that cannot meet the social distancing guidelines prescribed by the state will either be cancelled or "if possible" altered to meet the guidelines.

### *Increased Staff Training & Management*

1. Camp staff will have their temperatures checked weekly upon their return to camp property. For any participant exceeding a temperature of 100.4°F, please refer to the "*Enhanced Medical Checks and Procedures*" for the policy.
2. Camp staff will not be given access to their camping or program areas unless they have completed their weekly medical check-in. Staff members who have completed their weekly check-in will be given a wristband to signify that procedure has been followed. These wrist bands will change color each week. Exceptions to this policy will be the kitchen staff who are unable to wear these while performing food service operations. Kitchen staff must will be required to wear these bands outside of the kitchen.
3. Administration will place a heavy emphasis on cleaning staff buildings and common areas throughout the summer. There will be dedicated time slots for cleaning personal spaces such as cabin restrooms and staff lounge areas as well as program areas. Cleaning logs for each cabin restroom will be required to be filled out after each cleaning.
4. All camp staff will undergo specific training on COVID-19 and the new camp wide procedures and changes. This will include proper sanitization protocols, handling

potential symptoms, proper reporting, and other important topics deemed necessary by governing bodies and the camp and council administration.

5. Staff night out activities must be approved by the camp administration. Shopping trips for supplies are to be limited to 2-3 people at the discretion of the camp leadership. Staff may order in food however the people picking up will be limited to 1-2 people.

### *Enhanced Unit Communication & Procedures*

1. Each unit will be required to bring hand sanitizer and any additional sanitizing items necessary for maintaining a healthy campsite.
2. Each unit attending camp will be required to bring a contactless thermometer and record the daily temperatures of all those attending using the form provided at check-in. This form will be turned in at the end of the week as part of their check out process.
3. Camp administration will be asking all participants coming to camp to check their temperatures before leaving home. If it is at or exceeds the standard minimum temperature recommended by the CDC, they are required to stay home in order to prevent the exposure of potential virus outbreak.
4. All procedures listed in this plan pertaining to COVID-19 will be reviewed at the Sunday leader's meeting.
5. The council will create a dedicated web page to the COVID-19 pandemic where information will be posted as it is available.
6. Information from the Centers for Disease Control and Prevention (CDC) states that older adults and people of any age who have serious underlying medical conditions are at higher risk for severe illness from COVID-19. As a result anyone who falls in this group, must have approval from their health care provider prior to attending camp.

### *Increased Check-In Procedures for Units*

6. Units will not be allowed to have any access to their campsites until all participants have completed their medical check-in.
7. At the medical check-in each participant will be required to have their temperature checked and it will be recorded on their medical form. For any participant exceeding a temperature of 100.4°F, please refer to the "*Enhanced Medical Checks and Procedures*" for the policy.
8. In order to stagger and control the number of people gathering outside of the Health Lodge for their medical check, each unit will be assigned a specific time in which they will be given access to check-in. The entire unit must be present to check-in.
9. Staff will be present in the parking lot and direct units and families dropping off Scouts to appropriate check-in locations.
10. Scouts will be given their identifying wristbands following their medical check-in. Rangers will be posted at each of the gates and will be requiring participants to show their wristbands in order to have access to their campsites.
11. All cardboard brought to camp to put on cots must be taken when the unit departs camp. This removal will be a requirement for units to checkout of camp. The site commissioner will check each tent to make sure that any cardboard has been removed and disposed of properly.
12. Parents who will be dropping their children off at camp will not be permitted access to the campsite. All personal gear must be dropped off with the Scout in the main parking area and only leaders who are staying and have received their medical check or staff may transport it to the unit's campsite. There will be no exceptions.

13. Camps will conduct an opening day screening of both campers and staff that will include assessment for infectious diseases. Pre-check will include Coronavirus Screening questions:

In the last 14 days have you:

1. Cough
  2. Shortness of breath or difficulty breathing
  3. Or at least two of these symptoms:
  4. Fever (100.4 F or greater)
  5. Chills
  6. Repeated shaking with chills
  7. Muscle pain
  8. Headache
  9. Sore throat
  10. New loss of taste or smell
9. All adults or campers arriving mid-session will undergo a health screening before joining their unit in camp.

### *Facility & Supply Alterations*

1. There will be increased hand sanitizing stations at all common areas including but not limited to the outside of all restrooms/showerhouses, all program areas, the main entrance/exit of all staff sleeping quarters, and staff campsites.
2. A quarantine area will be set up separately from the health lodge. This area will be separated from the general traffic area and will be set up using a temporary structure that can be closed off and sanitized after each use. If this is used to quarantine an individual, the structure will be thoroughly cleaned and sanitized following the guidelines set forth by the CDC and other governing bodies. Prior to sanitizing this area, the staff will wait a minimum of 60 minutes to ensure any potential water droplets in the air have settled.
3. All temperatures will be taken on the exterior of the Health Lodge in order to prevent the potential exposure of a virus to the exam room. This includes all the medical check-in on the first day, any medicine distribution, and medical examinations.
4. Additional hand sanitizing stations will be provided throughout the common areas in camp.
5. Temporary "sneeze/cough guards" will be set up at the Trading Post and Food Service Counter in the kitchen.
6. Buildings will be examined to make sure ventilation systems are functional and for ways to increase circulation of outdoor air as much as possible using fans and other methods.

### *Increased Documentation & Signage*

1. Instructional signage on proper handwashing will be posted at every handwashing area, restroom, and kitchen facility.
2. Signage pertaining to recognizing symptoms will be posted in every program area, campsite, and common facility.
3. Signs will be posted on how to stop the spread of COVID-19 promoting handwashing and everyday protective measures and properly wearing face coverings.

### *Procedure Changes (Dining Hall)*

1. Consideration will be given to table spacing in the Dining Hall based on the attendance for week.
2. Additional seating will be set up in other areas to enable social distancing as required by the CDC and governing bodies.
3. Any meals served in the dining hall will be served cafeteria style. Anything served in the food service line will be served and plated by the kitchen staff.
4. As per recommendations of the CDC, there will be no self-service options. All items will be handed out by the kitchen staff. This includes milk, cereal, the salad bar, etc.
5. Options will be provided for units to take their food to their campsite. If this option is elected, units will be required to bring their own personal eating equipment (ex. Mess Kit, utensils, etc.)
6. All multi use items in the Dining Hall such as ketchup bottles, syrup bottles, etc. will be sanitized daily after they are returned from a campers table. Peanut butter and jelly alternatives will be served in a kit as a single serve unit. Bowls of peanut butter and jelly packets and loaves of bread will not be placed on the table.
7. All units will be continually reminded to only take items that they will use at meal time as opposed to taking enough for the entire table in order to prevent the unnecessary transfer of bacteria or germs.

### *Procedure Changes (Program)*

1. All class sizes at both camps will be reviewed and the spacing of participants will be matched for appropriate social distancing. Area Directors and staff will monitor any needs for spacing and will adjust as necessary. These adjustments may include spacing, classroom locations, and proximity of one on one assistance.
2. Shared program supplies will be properly sanitized after each use as recommended by the CDC and local health authority.
3. Campers will be instructed to sanitize equipment after use with staff supervision. Staff will sanitize equipment at the end of each day.
4. Campers, leaders and staff will be asked to hand wash or sanitize their hands upon entering and exiting a program area.

### *Procedure Changes (Other)*

1. Certain common areas may be closed as a result as a result of any government, park, and BSA restrictions.
2. The occupation sizes of the various camp buildings will be altered to reflect the recommendations of the CDC and the requirements of the governing body.
3. Due to its proximity to the health lodge, the center room of Rohrabacher Lodge will be closed to classes and other public service.
4. All mail and packages will be delivered to the units campsite during their daily commissioner visit.
5. A culture of handwashing and /or sanitizing will be promoted throughout the camp.
6. Cough / Sneeze into one's shoulder rather than hands will be promoted.
7. Personal supplies, hairbrushes, pillows, hats, contact lens solution, etc. belong to the owner and should not be shared with others.
8. A Camper should only drink from their own water bottle/cup. No sharing.
9. Campers or leaders with gastrointestinal upset, or feeling ill, will go to the health center for assessment.